# Salman G. Sayed

Proactive and reliable candidate with 5+ years of work experience in Auditing and Financial services. Looking for an opportunity to learn, expand my skills and knowledge and gain valuable real-world practical experience.

#### **Work Experience**

<u>Audit Executive – Statutory Audit</u> (*May, 2022 – Feb, 2024*) **ZADN & Associates, Chartered Accountants – Mumbai** 

#### > SITA Information Networking Computing (India) Pvt Ltd

(Geneva, Switzerland based specialist in air transport communications and Information technology)

- Preparation of the Financial Statement as per IND AS, Audit report including CARO.
- Revenue recognition as per IND AS 115 including ledger scrutiny and application of other IND AS such as 109 and 116.
- Verification of operating and other expenses, Statutory Compliances of TDS, PF, GST including analysis of Debtor Creditor aging and Intercompany transaction reconciliations.
- Maintaining Audit Workpaper based on materiality level and supportive evidences for assertions being impacted.

#### Parason Machinery India Pvt Ltd

(Globally trusted paper-making machine manufacturer and exporter)

- Preparing Financial Statement as per IGAAP and Audit Report Including CARO.
- Verification of Purchases and sales including import purchases and export sales transactions.
- Statutory compliances such as TDS, PF, ESI, GST. Verification of Fixed Assets and finalization of Physical stock verification.
- Reconcile ledgers balances, duty drawbacks and duty credit scrips

#### Article Assistant – Chokshi & Chokshi LLP (July, 2017 – Jan, 2021)

- ➤ Actively participated in Statutory Audit of Asset management company (Mutual Fund). Verification of Income, Variance Analysis, Vouching and verification, Compliance of AMFI and SEBI guidelines.
- ➤ Audit of Banking operations including Forex transaction.
- ➤ Internal Audit of Trustee Services (Vistra ITCL) such as Debenture trustee, bond, private equity and alternate fund (AIF).
- > Fraud Investigation Assignment of a Listed Company having a net worth of USD 1.4 Billion

## **Educational Background**

#### **Professional Qualification**

| Year       | Examination         | Institute | Remarks        |
|------------|---------------------|-----------|----------------|
| May, 2024  | CA. FINAL (Group I) |           | Result Awaited |
| May, 2023  | CA FINAL (Group II) | ICAI      | Pass           |
| Nov, 2017  | CA. IPCC            |           | Pass           |
| June, 2015 | CPT                 |           | Pass           |

# **Academic Qualification**

| Year | Examination | School / College              | Percentage |
|------|-------------|-------------------------------|------------|
| 2018 | B.Com.      | R.D National College, Mumbai  | Grade A    |
| 2015 | HSC         | (Mumbai University)           | 82.62%     |
| 2013 | SSC         | Claridges High School, Mumbai | 86.73%     |

#### **Personal Information**

Phone -

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E-mail -

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#### Skills

- Conceptual understanding & Research work.
- Problem Solving and Logical thinking.
- Communication (written & verbal)
- Interpersonal Skills.
- Email and Public Presentation.

### **Computer proficiency**

- Working knowledge of SAP and other ERPs like Tally.
- Banking software such as Finacle.
- Proficient in MS office packages.
- Handling large data and files.

# Hobbies / Extra Curricular activities

- Current Affairs and Short Write – ups
- Reading and Cooking