

Mittal Munot

OBJECTIVE

To work in challenging environment, that offers growth opportunities. I want to contribute towards the organizational growth and success by my professional skills and dedicated services.

ADDRESS

C/104, Porwal Complex,
Above ICICI Bank, 60 Feet
Road Bhayandar (West),
Thane 401101

PHONE

9819166445

EMAIL

mittalmunot16@gmail.com

EXPERIENCE

2017 - PRESENT

Finance Executive | Jara Gold

- Looking after the financial aspect of sales and collections of the company.
- Bank reconciliation for all the payments made and received from vendors and clients.
- Assisting in the Year Ending process.

EDUCATION

Examination	Institution	Year	Performance
B.Com	Saraf College	2017	A Grade
HSC	Saraf College	2014	76%
SSC	D'Silva High School	2012	74.91%

CERTIFICATION

CERTIFIED FINANCIAL PLANNER.

International College of Financial Planning (ICoFP), 2023

SKILLS

- Well-equipped with MS Excel, MSWord, MS PowerPoint and other tools
- Quick Learner
- Hands-on-experience on Prime Software Solution

PERSONAL DETAILS

DATE OF BIRTH	20 October 1995
FATHER'S NAME	Jitendra Munot
GENDER	Female
LANGUAGE KNOWN	English, Hindi, Marwari