

# NILESH EKNATH PATIL

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## JOB OBJECTIVE

Enterprising finance professional with a strong record of contributions in streamlining financial operations for invigorating businesses, heightening growth, and improving systems & procedures

## CORE COMPETENCIES

Finance & Accounts

Accounts Payable & Receivables

Cash Flow/ Fund Management

Audits

Financial Statements

MIS & Reporting

Liaison & Coordination

Team Building & Leadership

## EDUCATION

- **PGDFM (Part-I)** from University of Mumbai in 2013
- **M.Com** from University of Mumbai in 2006
- **T.Y.B.Com** from University of Mumbai in 2003
- **12<sup>th</sup>** from Maharashtra Education Board in 2000
- **10<sup>th</sup>** from Maharashtra Education Board in 1998

## PROFILE SUMMARY

- Focused professional offering **over 18 years** of experience in Accounting, Finance, Accounts Payable/ Receivable and Asset Accounting
- Experience in managing **Finance & Accounts operations** entailing finalization & consolidation of accounts, **General Ledger scrutiny**, review of Journal Entries, Month-end Accrual Postings, Reconciliation of Accounts, Cash Flow & Funds Management & so on
- Expertise in managing **daily Accounts Payable (AP) processes**, sustaining vendor relations; overseeing the timely, accurate processing of invoices, purchase orders, expense reports, credit memos and payment transactions
- Proven skills in streamlining work procedures & formulating **cost-effective solutions** for enhancing accounting operations
- Possess extensive experience in rendering support for **Internal Audits** and **Statutory Audits**
- Established & maintained an efficient **recordkeeping / MIS System**; assessed the prevailing corporate environments by reviewing and enhancing all financial procedures and **inventory & cost controls**
- Skilled in formulating **financial forecasts** with coordinated budget projections, and presenting the same to Senior Management
- **An effective communicator & team leader** with excellent analytical and problem-solving skills to sustain growth in the organization

## IT SKILLS

- Microsoft Dynamics NAV (E.R.P)
- Tally ERP. 9, Tally Prime, Tally 7.2, Tally 5.4
- TDS Software's (Thomson Reuters)
- MS Office (Excel, Word, PowerPoint)
- Oracle R-12 version
- Perfecto (SAP- 2nd Version)
- Zoho Books

## WORK EXPERIENCE

**Since Sep'22 with Innoterra Platform Private Limited as Deputy Manager-Accounts & Finance**

### Key Result Areas:

- Managing Accounts Payable, Accounts Receivable and Asset Accounting
- Shouldering the responsibility of spearheading the entire gamut of financial operations including bank facilities
- Involved in budgets and forecasting, communicating & facilitating necessary information to the banks
- Strategizing plans for reducing the financial risk to the company
- Provide insightful information and expectations to senior executives to aid in long-term and short-term decision making.
- Managing annual closing of books of accounts; working closely with the auditors for ensuring that the book is audited in a timely manner
- Performing and actively partaking in Internal & Statutory audits, assessing the internal control systems for presenting the shortcomings as well as implementing valuable inputs facilitated by government
- Monitoring inflow / outflow of cash on a weekly basis, steering measures to ensure optimum utilization towards the accomplishment of organizational objectives
- Ascertaining complex financial information and providing accurate and timely financial recommendations to management for decision making purposes

**Apr’21-Sep’22 with Desai Agrifoods Pvt. Ltd. Pvt. Ltd. as Assistant Manager – Accounts & Finance**  
**Jan’16-Mar’21 with Farmlink Agri Distribution and Market Linkage Pvt. Ltd. as Assistant Manager – Accounts & Finance**  
**Aug’13-Jan’16 with Darashaw & Co. Pvt. Ltd as Sr. Executive Accounts**  
**Nov’06-Aug’13 with Entegra Limited (S. Kumar’s Group of Companies) as Sr. Executive Accounts**  
**Nov’04-Nov’06 with M/s R.Thakkar & Associates as an Audit Assistant**

**Key Result Areas:**

- Performed maintenance of books of accounts
- Performed Audit of the financial transactions and procedural verification of the books of accounts. Analysis of internal financial controls
- Steered payment of Statutory dues such as GST, TDS, Professional Tax, Income tax etc. on time
- Executed ledger scrutiny and ensured provision of all expenses in concerned months itself
- Generated & maintained MIS & reports for cash flow
- Maintained Fixed Assets & Deposits Register
- Skilled in foreign remittances, bank reconciliation and stock reconciliation
- Coordinated with Inter Group Companies for Balance Confirmation
- Prepared Financial statements such as Profit and Loss Accounts & Balance Sheets and Schedules in Microsoft Excel

**PERSONAL DETAILS** 

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**Date of Birth**            11<sup>th</sup> January 1983  
**Languages**            English, Hindi and Marathi  
**Present Address**      Sri Datta Apartment, Room No.02, Navghar Road No.02, Mulund (East), Mumbai – 400 083