

Ankita Prakash Rane

Business Analyst

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📍 Room No.03, Gangubai Chawl, Ambika Nagar, Majas Road, Jogeshwari(E)- 400060.

Professional profile:

To work in a dynamic professional environment with a growing organization and utilize my creativity and innovative thinking for benefit of the organization .

Enthusiastic individual looking for position of **Business Analyst**, bringing immense expertise providing client a best support monitoring and reporting client problems and issues; and participating on a regular basis in focus groups.

Education:

June 2019

Masters Of Computer Applications.

SNDT University, Mumbai

Percentage: 63

Professional experience:

11/2020- Present Jr. Business Analyst.| TSS Consultancy, Mumbai.

- Engage client to gather software requirements/business rules, and ensure alignment with development teams.
- Translate stakeholder requirements into tangible deliverable such as functional specifications, workflow/process diagrams, data flow/data model.
- Negotiate and liaise between business teams, technology teams, and support teams.
- Understanding the client's needs and objectives and Coming up with proposed solutions to meet client needs.
- Interacting with the development team to explain the new requirement.
- Testing the new requirements to ensure it meets the client's objectives.
- Manage project through status meetings, weekly reports, identifying risks, and tracking issues.
- Complete Configurations of the Software/Product on Client UAT and Production Server with the solution with Sign Off on expected results from the software solutions.
- Performed Business functionality testing, which involved testing of all core functions of the application. (Before Live Environment and On the Live Environment.)
- Provide Training to clients about how to use the solution and get the desired output. (Onsite and Offsite).
- Assisted in maintaining program libraries, user manuals, and technical documentation user manual of the new features developed.
- Identify and reconcile errors in client data to ensure accurate business requirements.

- Provide a desired solutions to the client of every queries raised by them and Made them satisfy with the product.
- Assisted in maintaining program libraries, user manuals, and technical documentation user manual of the new features developed.
- Developed SQL queries to extract data from the source tables.

08/2020- 11/2020 Jr. Software Test Engineer | Paymentz Gataway Pvt Ltd., Mumbai

- Performed Business functionality testing, which involved testing of all core functions of the application.
- Performed System Testing, Security Testing, GUI Testing, Integration Testing, Functional and Regression Testing.
- Involved in preparation of Test Plans for different modules and documented test cases and scripts for various screens of the application.
- Kept track of the new requirements in the Project and update the test cases accordingly.
- Organized effort estimation and forward it to Project Management and Program Management for future projects.
- Utilized amazing communication skills to explain complex issues to stakeholders.
- Ability to find root causes of issues efficiently and intelligently.
- Prepared Test Reports and submitted the bug findings to the Mantis BT defect tracking system.
- Involved in defect reporting, defect tracking and defect reproducing.

12/2018-08/2020 QA/Data Analyst | SaralSoftLLC, Mumbai

- Participated in all phases of Software Development Life Cycle (Waterfall Madel).
- Testing Web Applications as per created Test cases.
- Experience testing functionality on IOS and Android applications
- Developed and Implemented effective Test Plan and Test Cases based on analytical and technical specification.
- Manually tested various modules of the application to ensure application stability and functionality.
- Maintained SQL Scripts and perform back-end testing.

Technical skills:

- HTML
- CSS
- Power BI
- SQL
- Microsoft Office
- Adobe-Photoshop
- CorelDraw
- Test-rail
- JIRA
- Postman

Additional skills:

- Microsoft Excel - from beginner to advanced Course by Udemy.
- Business Intelligence (BI) course by Dumps-drive conducted by SNDT University.
- Maharashtra State Certification in Information Technology. (MS-CIT Computer Course).
- Government Certification in Marathi and English Typing (30WPM).

Personal Profile:

- Date of Birth: 11th February 1996.
- Gender: Female
- Nationality: Indian
- Language Known: English, Hindi and Marathi.

Declaration:

I hereby assure that all the information submitted by me above is correct and true to the best of my knowledge.

Date:

Ankita Prakash Rane