

# Ankita Prakash Rane

## Business Analyst

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📍 Room No.03, Gangubai Chawl, Ambika Nagar, Majas Road, Jogeshwari(E)- 400060.

### Professional profile:

To work in a dynamic professional environment with a growing organization and utilize my creativity and innovative thinking for benefit of the organization . Enthusiastic individual looking for position of **Business Analyst**, bringing immense expertise providing client a best support monitoring and reporting client problems and issues; and participating on a regular basis in focus groups.

### Education:

June 2019

#### **Masters Of Computer Applications.**

SNDT University, Mumbai

Percentage: 63

### Professional experience:

**11/2020- Present      Jr. Business Analyst. | TSS Consultancy, Mumbai.**

- Engage client to gather software requirements/business rules, and ensure alignment with development teams.
- Translate stakeholder requirements into tangible deliverable such as functional specifications, workflow/process diagrams, data flow/data model.
- Negotiate and liaise between business teams, technology teams, and support teams.
- Understanding the client's needs and objectives and Coming up with proposed solutions to meet client needs.
- Interacting with the development team to explain the new requirement.
- Testing the new requirements to ensure it meets the client's objectives.
- Manage project through status meetings, weekly reports, identifying risks, and tracking issues.
- Complete Configurations of the Software/Product on Client UAT and Production Server with the solution with Sign Off on expected results from the software solutions.
- Performed Business functionality testing, which involved testing of all core functions of the application. ( Before Live Environment and On the Live Environment. )
- Provide Training to clients about how to use the solution and get the desired output. (Onsite and Offsite).
- Assisted in maintaining program libraries, user manuals, and technical documentation user manual of the new features developed.
- Identify and reconcile errors in client data to ensure accurate business requirements.

- Provide a desired solutions to the client of every queries raised by them and Made them satisfy with the product.
- Assisted in maintaining program libraries, user manuals, and technical documentation user manual of the new features developed.
- Developed SQL queries to extract data from the source tables.

**08/2020- 11/2020      Jr. Software Test Engineer | Paymentz Gataway Pvt Ltd., Mumbai**

- Performed Business functionality testing, which involved testing of all core functions of the application.
- Performed System Testing, Security Testing, GUI Testing, Integration Testing, Functional and Regression Testing.
- Involved in preparation of Test Plans for different modules and documented test cases and scripts for various screens of the application.
- Kept track of the new requirements in the Project and update the test cases accordingly.
- Organized effort estimation and forward it to Project Management and Program Management for future projects.
- Utilized amazing communication skills to explain complex issues to stakeholders.
- Ability to find root causes of issues efficiently and intelligently.
- Prepared Test Reports and submitted the bug findings to the Mantis BT defect tracking system.
- Involved in defect reporting, defect tracking and defect reproducing.

**12/2018-08/2020      QA/Data Analyst | SaralSoftLLC, Mumbai**

- Participated in all phases of Software Development Life Cycle (Waterfall Madel).
- Testing Web Applications as per created Test cases.
- Experience testing functionality on IOS and Android applications
- Developed and Implemented effective Test Plan and Test Cases based on analytical and technical specification.
- Manually tested various modules of the application to ensure application stability and functionality.
- Maintained SQL Scripts and perform back-end testing.

### **Technical skills:**

- HTML
- CSS
- Power BI
- SQL
- Microsoft Office
- Adobe-Photoshop
- CorelDraw
- Test-rail
- JIRA
- Postman

### **Additional skills:**

- Microsoft Excel - from beginner to advanced Course by Udemy.
- Business Intelligence (BI) course by Dumps-drive conducted by SNDT University.
- Maharashtra State Certification in Information Technology. (MS-CIT Computer Course).
- Government Certification in Marathi and English Typing (30WPM).

### **Personal Profile:**

- Date of Birth: 11<sup>th</sup> February 1996.
- Gender: Female
- Nationality: Indian
- Language Known: English, Hindi and Marathi.

### **Declaration:**

I hereby assure that all the information submitted by me above is correct and true to the best of my knowledge.

Date:

Ankita Prakash Rane